



Greater Philadelphia Association of Realtors®
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(215) 423-9381
Email: cheryl@gpar.org

**HOME BUYERS/HOME SELLERS DISPUTE RESOLUTION SYSTEM (DRS)
REQUEST TO INITIATE MEDIATION**

(To be completed and emailed to Cheryl Adams: cheryl@gpar.org by requesting party)

Transmittal Form

Date: _____

1. Party requesting mediation

Name(s) _____ Phone _____

Address: _____

Email: _____

Are you the Buyer _____ or the Seller _____

Name and address of your Legal Counsel or Other Representative, if applicable:

Name _____ Phone _____

Firm _____

Address _____

Email _____

Please check if you wish your Legal Counsel to be your point of contact _____

2. Name of other party to this dispute (the other party to the Agreement of Sale – buyer or seller).

Name(s) _____ Phone _____

Address _____

Email _____

Buyer _____ or the Seller _____

Name and address of their Legal Counsel or Other Representative, if applicable:

Name _____ Phone _____

Firm _____

Address _____

Email _____

3. Brief description of claim:

4. Amount of money involved in the dispute: (\$_____)

5. Have there been any formal court pleading filed in this case? Yes___ No___

If yes, are there any trial dates or time limitations involved? _____

Date _____ Court _____

Court Docket # _____ Judge _____

6. Do you have authority to enter and sign a binding written agreement to settle this on behalf of the party you represent? Yes _____ No _____

7. Has a prior agreement to mediate been signed by the parties? Yes___ No___

If yes, please attach a copy of the signed Agreement of Sale

8. In the agreement to mediate, did the parties agree to use Home Buyers/Home Sellers Dispute Resolution System (DRS)? Yes___ No___

If no, responding party must consent in writing to use DRS provided through the Greater Philadelphia Association of REALTORS® for mediation.